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SWANTOWN
MARINA
PORT of OLYMPIA

RULES AND REGULATIONS

ADOPTED BY PORT OF OLYMPIA COMMISSION ACTION
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Dear Marina Customer,

Welcome to Swantown Marina & Boatworks. We are happy you have chosen Swantown Marina as your homeport. The Marina is owned and operated by the Port of Olympia and has been providing South Sound boaters with convenient moorage and day-use access since 1983. Whether it's a day visit, permanent moorage, or a vessel haul-out, Swantown Marina & Boatworks offers a full range of boating services.

Swantown Marina is home for over 656 vessels in slips ranging from 20-92 feet. The modern concrete docks have shore power, water and Wi-Fi available at all slips.

Shore facilities include public telephones, restrooms, showers, and laundry. A pump-out station, port-a-potty disposal and recycle centers are on site. Parking and several picnicking areas are located near the water's edge.

Our guest docks offer 70+ slips and side ties on concrete topped floats for vessels up to 100 feet in length. Shore power is included in the daily moorage rate. Visiting vessels only need a 30 or 50 amperage twist-lock plug to access power. Club and group accommodations are available.

Swantown features a double-lane, concrete launch ramp with ample trailer and vehicle parking.

Additionally, located on the west side of the Port Peninsula, the Port Plaza dock provides approximately 500 lineal feet of moorage for day use and limited overnight stays. Moorage is on a first come, first served basis. Shore power is not available.

In 1999 the Port opened the Swantown Boatworks. The Boatworks operates a 82-ton Travelift for vessels up to 22.5 feet wide. It has a concrete work dock with utilities, and features a state-of-the-art wash down and water treatment facility. 24-hour emergency haul-out service and full repair services are available on site.

Landscaped, fenced, and lighted, the 2.9 acre boatyard has capacity for 45 vessels. The Boatworks offers short and long-term storage with power, water, and compressed air to all work areas. Facilities include a crane and forklift services are available.

Across the yard in the Marine Services Building, there are businesses that provide a range of marine services from bottom painting, fiberglass work to engine repair. In addition, the Boatworks office maintains a list of other licensed repair providers for your use.

A visit to Swantown is memorable year-round. Nearby is the Market District, home to the Olympia Farmers Market, open April through December; a coffee roaster tasting room; shops, restaurants, and the Port Plaza waterfront park.

There is easy access to other downtown Olympia attractions; shops, restaurants, theatres, parks, museums, including the award-winning Hands On Children's Museum and the State Capitol Campus foot, bus or taxi.

A few of the fun-filled waterfront events held in Olympia are the Wooden Boat Fair in May; Capital Lakefair in July; Sand in the City in August; Harbor Days & the Swantown Regatta during Labor Day weekend.

We hope you have a safe and enjoyable boating season. Feel free to contact us if you have any questions or concerns at 360.528.8049.

Again, welcome to Swantown.

Bruce Marshall, Harbor Director

Table of Contents

1. Definitions	1
2. Compliance	1
3. Default	1
4. Inspection	2
5. No Overhang	2
6. Length Over All	2 & 3
7. Liveboards	3
8. Vacation on Vessel	3 & 4
9. Current Moorage Agreement	4
10. Compliance	4
11. Access	4
12. Multi Hull Vessel	4
13. Register With Harbor Office	4
14. Sale of Vessel	4 & 5
15. Noise	5
16. Responsible For Guests	5
17. Personal Flootation Device	5
18. Locked Gates	5
19. Seaworthy	5 & 6
20. Skiffs	6
21. No Wake	6
22. Prohibited	6
23. Business Operations	6
24. Fueling	6 & 7
25. Walkways	7
26. Dock Boxes	7
27. Boat Steps	7
28. Mooring Lines	7 & 8
29. Utility Services	9
30. Open Flame	9
31. Marine Sanitation Device	9
32. Recycling	9
33. Refuse Containers	10
34. Normal Upkeep	11
35. Fishing	11
36. Underwater Activity	11
37. Parking	11 & 12
38. Pets Kept on a Leash	12
39. Telephone Messages	12
40. Suggestions and Complaints	12
41. Reasonable Cause	12

42. Interpretation	13
43. Ensure Fairness	13
Best Management Practices (BMP's)	14-18
• Commercial Activity	14
• Engines and Bilges	15
• Boat Fueling	15 & 16
• Sewage and Gray Water	16
• Vessel Cleaning	16 & 17
• Surface Preparation and Refinishing	17
• Hazardous Wastes	17 & 18
• Solid Waste Disposal	18
• Storm Water and Runoff	18

RULES AND REGULATIONS

To ensure the safety and enjoyment for all Swantown tenants and visitors, and to preserve our high quality marine environment, the Port of Olympia has established the following rules and regulations.

1. **Definitions:** The term “**MARINA**” is used herein to indicate Marina docks, finger piers, breakwater, Swantown Boatworks, Swantown guest docks, port plaza guest dock, dry storage, mini storage, and upland facilities as well as any person(s) duly authorized to represent the Port of Olympia. The word “**TENANT**” is used herein to indicate the legal or registered owner of a vessel moored or stored at the Marina.
2. **Compliance:** While it is impractical to list rules and regulations for all possible issues that may occur at Swantown Marina, tenants and their guests are expected to abide by any reasonable requests or direction given by the management or staff to assure the safe, consistent and fair operation for all who utilize the facility. For the purposes of these regulations any direction in the operation of the facility given by staff is considered a rule and shall be adhered to fully. Tenants are expected to comply with the rules and regulations summarized herein and as amended from time to time and all other regulations established by regulatory agencies having jurisdiction at the Marina.
3. **Default:** In the event a vessel owner does not timely pay fees and other charges in a timely manner; that person violates the provisions of the Marina Dockage License Agreement; here after referred to as Moorage Agreement. When this occurs, the Marina may, without advance notice, take possession of said owner’s vessel, its tackle, apparel, fixtures, equipment, furnishings and retain such possessions on Port of Olympia property until all charges owed and accrued are fully paid and all violations of this agreement are resolved. VESSEL OWNER AUTHORIZES SWANTOWN MARINA TO SELL THE VESSEL AT A NON-JUDICIAL SALE IN THE EVENT OF NON-PAYMENT OF PORT OF OLYMPIA FEES, IN CONFORMITY WITH WASHINGTON RCW 53.08.320.
4. **Inspection:** All vessels registering for permanent moorage will be inspected. Vessel owners will be granted temporary moorage for 72 hours pending the vessel inspection and obtaining valid vessel registration. Upon arrival, vessel owners are to notify the Harbor Office to make arrangements for the inspection. The inspection will include: vessel compatibility to the assigned slip: seaworthiness, vessel length overall (LOA), galvanic corrosion, shore power cord and cleanliness of bilge.
5. **No Overhang:** Swantown Marina and Boatworks have a “no overhang” policy for all vessels moored at the marina. This means that if any portion of a vessel, its gear (i.e. swim step, bow pulpit, bow sprit, rails, outboard motors, etc.) extends over the end of the concrete finger pier, or the walkway the vessel is considered too long for the slip and shall be relocated to the appropriate size slip. Many vessels may be portrayed by the boat manufacturer as a specific size, but actually may be several feet longer.
6. **Length over All:** Marina personnel assign moorage slips with regard to a vessel’s LOA, beam and operational characteristics. The LOA of a vessel is the measurement from the extreme point of the bow to the extreme point of the stern, including all gear and appurtenances. The LOA will be determined by actual measurement by the Marina personnel.
 - Extending into the fairway due to vessel LOA or positioning in the slip is not permissible.
 - As established in the Marina terms and conditions for moorage, Marina Management must ensure that moorage slips are utilized in a manner that will permit maximum efficient use of the Port’s marina facilities.
 - No vessel shall exceed the maximum length or allowable width of any assigned moorage slip,

- Consistent with necessary turning radius and safety considerations except as may be permitted at the discretion of Marina Management.
 - A vessel may be transferred to an appropriate length or width moorage slip if deemed appropriate by Marina Management to ensure proper utilization of the facility.
 - Tenants who erroneously report their vessel size may be required to either relocate to a moorage slip of appropriate size (if available), or remove their vessel from the marina.
7. **Liveboards:** The approved number of liveboards vessels at Swantown is 10% of the overall number of slips in the marina.
- The definition of liveboard is a person spending three consecutive nights per week or fourteen nights per month on the vessel.
 - Living aboard is prohibited by anyone other than the vessel owner.
 - All liveboards must be previously approved by Marina Management prior to moving aboard the vessel.
 - All liveboards are required to additionally insure the Port of Olympia for \$300,000.00.
 - Temporary liveboard status is available for a maximum of sixty days. Only current moorage customers that have circumstances arise that require living aboard for a short period of time may be granted temporary liveboard status.
 - Permanent liveboard status is assigned from the wait-list. A monthly liveboard fee is applicable.
8. **Vacation on Vessel:** Those tenants who desire to spend their vacation on their vessel at the Marina shall be allowed to do so provided the length of stay does not exceed 14 days in a 30-day period, or 28 days in a one year period without advance permission from Marina Management. Tenants shall notify the Harbor office seven days in advance of the intended stay. Boat owners are prohibited from renting out or loaning out of their vessel either on a short or long term basis. Boat owner's guests may only stay aboard vessels if the owner is present aboard for the duration of the stay.
9. **Current Moorage Agreement:** No vessel may be moored at the Marina unless a current Moorage Agreement is in effect.
10. **Compliance:** All vessels must be in compliance with the registration laws of the State of Washington and /or federal documentation laws, as well as Marina terms and conditions and rules and regulations.
11. **Access:** Access to the Marina is restricted to marina staff and invitees, tenants and tenants' guests.
12. **Multi Hull Vessel:** Moorage for Catamarans and tri-marans is based on their size, shape and slip availability. An additional fee may apply.
13. **Register with Harbor Office:** Yacht brokers, contractors and /or persons working on a tenant's vessel must register with harbor office personnel prior to admittance to the docks. The tenant shall make arrangements to admit such persons or notify harbor office personnel in advance that these persons will be arriving at the Marina. A fee is applicable to registered as an authorized Swantown vendor.
14. **Sale of Vessel:** When a tenant sells his/her vessel, the tenant must make arrangements to meet prospective buyers at the Marina. Marina will not permit access to the docks to the prospective buyer without prior notification by the owner.

- “For Sale” signs on vessels at the Marina shall be limited to one 24” x 36” sign and this sign shall be attached to the vessel. Signs shall not impede traffic on or around the docks.
 - Tenancy in a Marina slip does NOT transfer with the sale of a vessel. Moorage may be available to new owner(s) depending on slip availability.
15. **Noise:** Apart from entering or leaving the Marina, the main engines for any vessel or its power-generating equipment or other noise making machinery, shall not be operated between the hours of 9:00 p.m. and 8:00 a.m.
 16. **Responsible for Guests:** Tenants are responsible for their guests, including members of the tenant’s family and their invitees. Disorderly or indecorous conduct by a tenant, guests or invitees that might injure a person, cause damage to property, or harm to the reputation of the Marina may be cause for immediate termination of the tenant’s dockage license agreement or other contractual arrangement with the Port of Olympia.
 17. **Personal Floatation Device:** Children 12 and under are required to wear a Personal Floatation Device (PDF) when on the Marina docks and shall not be left unattended.
 18. **Locked Gates:** Security gates are not to be left open. Tenants are responsible for the actions of any unauthorized person(s) they allow through the security gates.
 19. **Seaworthy:** Vessels moored in the Marina must at all times be completely seaworthy. This means the vessel is fully and safely operable under its own power. Lack of seaworthiness may result in removal of the vessel as hazardous, unless:
 - a. The vessel is undergoing short term 30 days or less repairs that render the vessel inoperable; or
 - b. Pre-authorization has been obtained from Marina Management to affect repair rendering the vessel inoperable longer than 30 days.
 20. **Skiffs:** Skiffs, dinghies, inflatable boats and other similar craft will be kept on the owner’s vessel or in the owner’s slip not to impede the adjacent slip or, when available, in dinghy racks provided by marina and not in a slip with another vessel. Using another slip at any time for any non-emergency reasons is not permitted. Only a small craft that would normally be expected to be used as a tender for the vessel moored in the slip will be allowed to be stored at the Marina. These small craft will yield to larger craft in the fairways.
 21. **No Wake:** The speed limit for vessels within the Marina is five (5) knots or five (5) nautical miles per hour. This is in accordance with the Olympia Municipal Code, 10.60.020 which states: It is unlawful for any person to operate or have control over any water craft within the jurisdiction waters of the city which travels at a speed greater than five (5) knots or five (5) nautical miles per hour in those waters north of an east/west line transecting the tip of the Port of Olympia peninsula, or which travels at a speed greater than five (5) knots or five (5) nautical miles per hour in those waters south of said line. It is further unlawful to operate in such a manner causing a wake in the water, which in any way endangers or jeopardizes property or persons within the immediate vicinity.
 22. **Prohibited:** Bicycle riding; skateboarding, roller-skating and similar activities on docks or ramps are prohibited.
 23. **Business Operations:** Conducting Business Operations on Marina Property: Vessel owners or their agents may not conduct any business operations on their vessel or within the marina without the written approval of Marina Management.

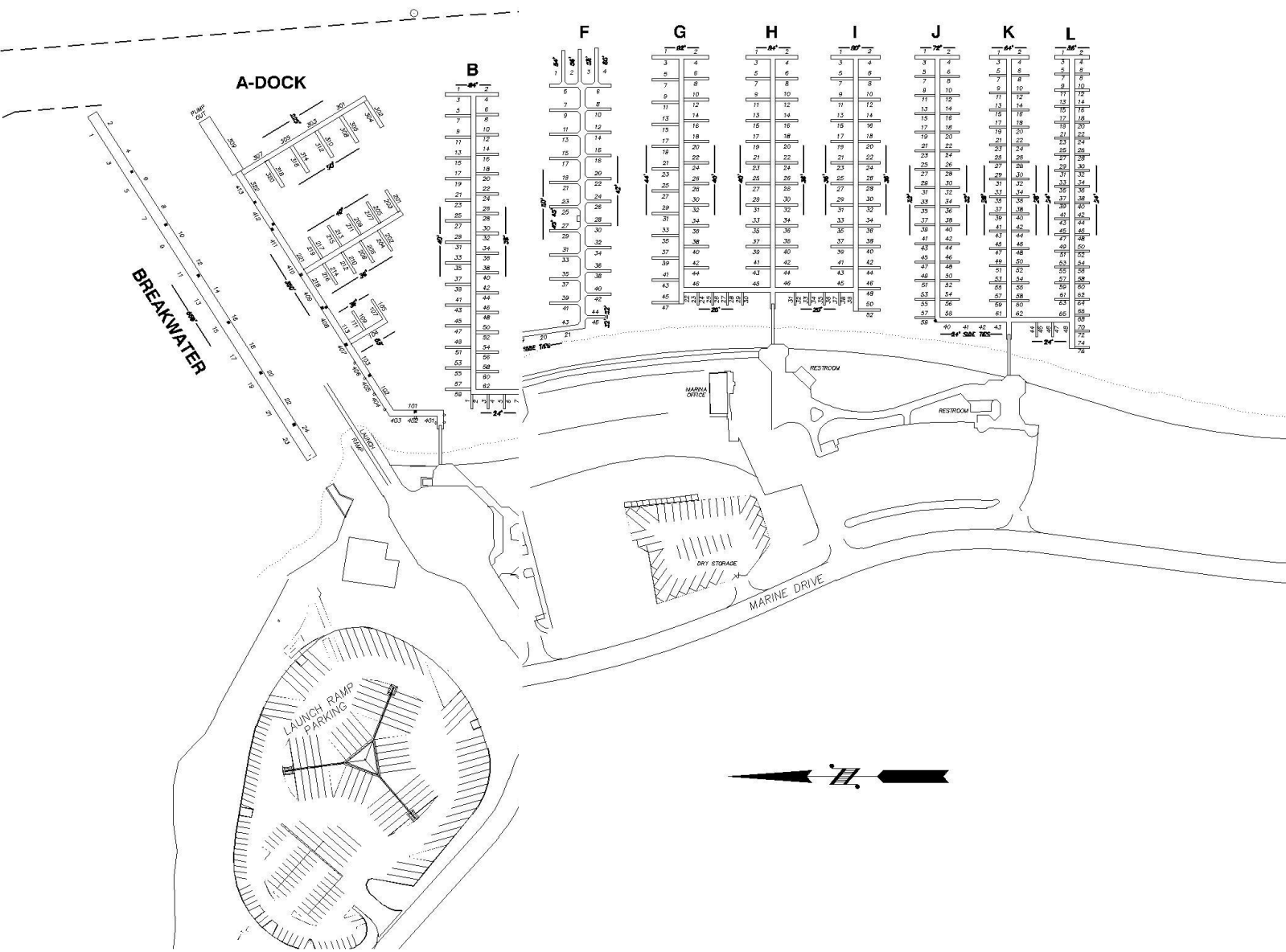
24. **Fueling:** Over water fueling of all in-water vessels and skiffs within the marina is strictly prohibited at all times. Fueling can only take place at an approved fueling facility or at an upland location. VIOLATION OF THIS RULE CAN RESULT IN IMMEDIATE TERMINATION OF THE MARINA MOORAGE LICENSE AGREEMENT.
25. **Walkways Kept Clear:** All walkways and finger piers shall be kept clear. Supplies, materials, accessories, water hoses, hull brooms or gear of any kind shall not be stored except in approved dock boxes or on tenant's vessel. Water hoses, power cords, or mooring lines shall not cross over slips or piers, or extend onto the concrete portion of docks or finger piers.
26. **Dock Boxes:** Owner provided dock boxes must be approved by the Marina. They must be white, plastic or fiberglass and fit in the triangle corner of the docks. If it becomes necessary for the Marina personnel to enter the dock box in an emergency, the Marina shall not be responsible for damage to locks installed on the dock box.
27. **Boat Steps:** Steps used to access vessels shall not encumber access to the adjacent vessel; shall not exceed 24" wide x 24" deep x 24" high and shall not be used for storage unless approved by Marina management.
28. **Mooring Lines:** Tenant shall provide adequate mooring lines. If Marina personnel deem these lines inadequate, they may supplement or replace the lines. The tenant has 30 days after being billed to reimburse the Marina for said lines and a reasonable installation charge.
29. **Utility Services:** All utilities to include electrical power boxes and stanchions, cable TV, and water faucets at the Marina are for the purpose of providing services and shall not be used for any other purpose. No person shall tie or connect rope or line, or make attachment to moor or tie any vessel or other equipment to utility fixtures provided by the Marina.
- A tenant shall not modify, alter or otherwise change any Marina provided utility service delivery system.
 - Tenants may not install their own electrical power, telephone line, cable TV or water system on the docks or at other facilities of the Marina.
 - All electrical cords and wiring shall be properly grounded and meet Underwriter's (UL) Laboratory approval for marine related service. No person shall make any electrical connection to any electrical outlet of the Marina except through the use of UL approved marine cords and plugs, that are in good to excellent condition and not in need of repair.
 - To connect to electrical service at their slip, a tenant must meet the following criteria:
 - a. The power cord shall be the U.S. Coast Guard approved three conductors number 10-wire marine cable for 120-volt A.C. single-phase circuits.
 - b. Power cords for 50 Amp 125/250 volts shall be of conductor size and insulation type to meet the U.S. Coast Guard requirements for marine application.
 - c. No vessel shall be wired to the Marina electrical system in any other manner than an approved twist lock power plug.
 - d. Power plugs shall be sized to match the socket on the Marina power stanchion.
 - e. The Marina staff will disconnect any power cord, which in their opinion is undersized or unsafe and will notify the Vessel Owner.
 - f. On board generators shall not be operated when vessel electrical systems are connected to any part of the Marina electrical system.

29. **Open Flame:** No vessel will be unattended while an “open flame device” is operating on board. An open flame device is any stove, furnace, lamp, heater, fireplace, peat,
- kerosene, fuel, candle, fuel burning lamp, open flame lantern, or any similar device which provides light or heat by means of a covered or visible flame or hot coals or embers.
 - No cooking or open flames of any sort shall be allowed on the walkways, wharves, docks, or piers of the Marina.
 - A vessel shall be considered “unattended” if no person over 12 years of age is aboard.
 - Fireworks of all types are prohibited at all times on Port of Olympia property.
30. **Marine Sanitation Device (MSD):** All MSD’s requiring a pump out shall be emptied at the designated discharge facility or be pumped out by a licensed contractor. No MSD such as, but not limited to, porta-potties, shall be emptied in any toilet, or restroom facility of the Marina. SWANTOWN MARINA IS A ZERO DISCHARGE ZONE. AS SUCH, IT IS ILLEGAL TO DISCHARGE TREATED OR UNTREATED SEWAGE INTO MARINA WATERS AND WILL RESULT IN IMMEDIATE TERMINATION OF MARINA DOCKAGE LICENSE AGREEMENT.
31. **Recycling:** The Port of Olympia encourages all tenants to use the recycling facilities that are available in the Marina area. The Marina provides receptacles for the recycling of motor oils, paper, glass, cardboard and aluminum in environmentally approved areas. THE MARINA WILL NOT ACCEPT, NOR WILL IT BE RESPONSIBLE FOR COLLECTION, STORAGE OR DISPOSAL OF DESIGNATED HAZARDOUS WASTE.
32. **Refuse Containers:** Dumpsters are provided throughout the Marina for the collection of tenants’ boating-related refuse, only. No trash, oil, fuel, debris or other material, liquid or solid, shall be deposited in the water, or land areas of the Port of Olympia property or on any floats or piers. Depositing of non-marina related refuse in the Port or City owned refuse containers is PROHIBITED. Violators will be prosecuted and the Marina Dockage License Agreement will be terminated.

No person may deposit any of the following materials in refuse containers, unless specifically designated for that use:

- Fuel/oil or other petroleum products
- Paints and or thinners
- Batteries
- Tires
- Building materials
- Vegetation to include stumps
- Carpeting
- Ashes
- Concrete
- Soil/rocks/sand
- Oversize items
- Boat fixtures
- Fuel or water tanks
- Appliances
- “Moderate risk”, “dangerous wastes”, “hazardous substances”, or “extremely hazardous waste” as defined in RCW 70.105.010; “pesticide” as defined in RCW 15.58.020; or “hazardous household substances” as defined in RCW 70.105.220.

Harbor



Column	Slip Numbers	Dimensions
B	1-52	100' x 20'
F	1-46	100' x 20'
G	1-47	120' x 20'
H	1-48	120' x 20'
I	1-52	100' x 20'
J	1-58	120' x 20'
K	1-61	144' x 20'
L	1-76	84' x 20'

33. **Normal Upkeep:** Vessel owners are permitted to perform normal upkeep on their vessels while moored or stored within the Marina. Examples of normal upkeep include washing, polishing, oil changes, routine engine tune-up, paint retouching, and **minor** fiberglass repair. Major repair work or outfitting, spray painting, sandblasting, welding, burning or other work that would impose a hazard or inconvenience to other tenants or not meet Environmental Protection Agency, Department Of Ecology or other regulatory standards is not permitted within the Marina except with specific written approval of Marina Management.
34. **Fishing:** Fishing from the Marina docks or off a vessel moored at the Marina is not allowed. Fishing from the east end of the breakwater is permitted.
35. **Underwater Activity:** Swimming, scuba diving, skin diving, snorkeling and related activities are not allowed from or near to properties owned, managed or otherwise controlled by the Port of Olympia, except when such activities are required for vessel maintenance and the Marina office personnel has been given advance notice of such activity. Marker flags are required at the location of such underwater maintenance activity.
36. **Parking:** Tenant vehicles must park in designated areas only and must display a valid Marina parking permit. No tenant may have more than two vehicles parked on Port property at any time without written permission of Marina Management. No vehicle other than passenger cars, mini vans, motorcycles and pickup trucks may be parked in Marina parking areas without permission of Marina Management. All vehicles parked on Marina property must be in legal operating condition and display a valid motor vehicle license plate. Parking areas cannot be used to store vehicles, trailers, boats and recreational vehicles, etc. Vehicles will not be used for storage of items other than appropriate for functionality of the vehicle.
 - Guest parking is available in designated areas only. A fee is applicable when parked overnight.
37. **Pets Kept on a Leash:** Pets shall be leashed at all times when on Marina property, unless in a designated no-leash area. No pet shall be tied to any part of the dock, dock box, power stanchion, etc. Owners are responsible for cleaning up after their pet.
38. **Telephone Messages:** The Marina does not accept telephone messages for tenants except in cases of emergency.
39. **Suggestions and Complaints:** As a municipal corporation and public service agency, the Port of Olympia is sensitive to and is willing to consider valid suggestions and complaints of its customers. It is the policy of the Port of Olympia to encourage customers to contribute to the efficient operation of the Marina by following the procedures established for this purpose. Customers may submit suggestions and complaints directly to Marina Management.
40. **Reasonable Cause:** Whenever Marina Management has reasonable cause to believe that application for moorage or use of the facility is being made for the purpose of avoiding, circumventing or otherwise defeating the marina rules and regulations, or the fair and democratic provisions for application, the Marina Management has the right to interpret the rule and to make a decision deemed in the best interest of all.
41. **Interpretation:** Differences of opinion regarding the interpretation of these regulations, policies or procedures should be brought to the attention of Marina Management in writing to Swantown Marina, 1022 Marine Drive NE, Olympia, WA 98501

- If the matter is not satisfactorily resolved within ten (10) working days, it should then be submitted in writing to the Harbor Director at Swantown Marina, 1022 Marine Drive NE, Olympia, WA 98501.
 - Should the matter not be satisfactorily resolved within ten (10) working days, it should be submitted, in writing, to the Port of Olympia Executive Director at 606 Columbia ST NW STE 300, Olympia, WA 98501. The Executive Director may require the applicant, permittee or other appealing party and marina staff to provide such evidence, records or other information, as the Executive Director requires. Failure to provide such requested evidence, records or information might be grounds for denying or granting the appeal. The decision of the Executive Director shall be final.
42. **Ensure Fairness:** Management reserves the right to administer these policies on an individual basis to ensure fairness and consistency to all users.

PORT OF OLYMPIA
MARINA BEST MANAGEMENT PRACTICES (BMP's)

Both the Marina and the Boatworks are Certified Clean Marine Facilities and both have been awarded the Leadership Award for our proactive environmental practices. We take our environmental responsibilities seriously and ask that you assist us in protecting the fragile marine ecosystem.

BMP's are intended to be practical and affordable actions that can reduce pollution at the source, but they will only work with everyone's participation. By effectively implementing source control measures now, marinas and marina tenants may be able to avoid more expensive and restrictive measures being placed on the boating public by regulatory agencies in the future. By adopting the following BMP's, we can show our commitment to preserving the surrounding environment in accordance with the guidelines issued by the Washington State Department of Ecology and the requirements of the Federal Clean Water Act. These BMP's shall be adhered to by all tenants at the marina and shall form part of the Rules & Regulations that must be followed as a condition of moorage.

Commercial Activity

- Boat hulls with soft or ablative anti-fouling paint shall not be scrubbed or cleaned in the Marina by divers or with underwater scrubbing devices. Approved haul-out facilities must be used for these coatings. Devices or scrapers, or any process that removes paint underwater may not be used.
- Divers are not allowed to leave any sort of material in the water including film, debris or zinc.
- Contractors must dispose of their own waste off site. The marina is not permitted to handle hazardous wastes generated by commercial operators or maintenance contractors.

Engines and Bilges

- Absolutely no oil, fuel, or anti-freeze is to be discharged into the marina waters. Use absorbent pads to soak up oil and fuel in bilges. Pads are available in the harbor office.
- Do not pump contaminated bilge water into the marina. Install a manual bilge pump shutoff switch to avoid discharging contaminated bilge water.
- Never drain oil, antifreeze or other liquids into the bilge. Use pumps to drain engine oil directly. Recycle all waste oil and antifreeze on shore.
- Do not dispose of fuel, oil or filters in the dumpsters. Recycle oil, antifreeze and oil filters at appropriate shore-side facilities. Do not mix any other fluid with waste oil when pouring into recycling tanks. Waste oil contaminated with other materials cannot be readily recycled and disposal costs increase dramatically.
- Do not use detergents or soaps on fuel, oil or otherwise contaminated bilge water. While enzyme-based bilge cleaners are generally safe to use, it may take some time before the oil sheen is gone. It is best to remove contaminated water and dispose of it appropriately at on-shore facilities. The discharge of emulsified oil is a violation of state law. Use absorbent pads.
- In Washington State, boats that are over 26' in length are required to display an "Oil Discharge is Prohibited" placard near the bilge pump switch (placards are available at most marine supply stores or are provided free of charge in the Harbor Office). Fines for discharging oil from a bilge can amount to as much as \$20,000 per day per violation.

Boat Fueling

- Report oil and fuel spills immediately to Washington State's hotline at 800.OILS.911 and the National Response Center 800.424.8802. If you cause a spill, stop it at the source and start to clean it up immediately. Do not pour liquid detergent onto the spill: this is illegal, makes recovery impossible and makes the spill worse under the surface.
- Do not "top-off" or overfill tanks. Know your fuel tank capacity and don't wait for fuel to spill out of the overflow vent to indicate full. Place a bucket or an absorbent pad at the fuel vent in case of

accidental overflow. Special No-Spill containers are available at marine supply stores for this purpose. Remember warm weather and direct sunlight can cause expansion and a fuel vent spill even after fueling is completed. In-line fuel/air separators and indicator whistles can be installed to reduce fuel vent spills.

- Do not hose down accidental fuel spills. Do not use detergents or soaps to clean up fuel and oil spills. Use absorbent pads when feasible.

Sewage and Gray Water

- Swantown Marina is a zero discharge zone. As such, it is illegal to discharge treated or untreated sewage into the marina waters.
- Do not discharge sewage directly overboard. Discharge within three (3) miles of land is illegal and subject to fines up to \$2,000.
- Y-valves must be safety wired to ensure sewage flows into holding tank only.
- Store sewage in holding tanks and dispose of properly at a pump-out station or use a pump-out service.
- Even treated sewage is a threat to the shallow water environments. Do not discharge treated sewage (including Coast Guard approved MSD's) while in the marina.
- Minimize detergent usage and oily food waste in on-board sinks and showers. Scrape off table scraps and dispose of in the trash. Use shore side facilities whenever possible.

Vessel Cleaning

- Scrub and rinse your boat often. A quick rinse after each outing reduces the need to scrub the topside with harsh cleaners.
- If cleaners are used, no visible suds or discoloration of the water are permitted. Spot clean or use small amounts of phosphate-free and biodegradable soaps only when necessary. Otherwise, use alternatives such as baking soda or vinegar as all-purpose cleaners. Remember there is no legal discharge of any cleaner to our waters.

Surface Preparation and Refinishing

- Painting and refinishing of boats (when in the water) is limited to minor touch ups. All work must be contained. Major work involving more than 25% of the boats above water surface areas must occur on land at a permitted boatyard. Schedule cosmetic work during annual haul-outs.
- Tarps must be used to capture all dust, drips, and debris. Any discharge to marina waters is a violation of state and federal law. Airborne particles may damage adjacent boats. The open water area between the hull and the dock must be tarped during rail or minor hull work.
- Do not work from a float or small boat.
- All paint mixing must be done on the shore, not the dock or the deck of the vessel. Open cans should be placed inside some type of secondary containment that will catch spills. A five-gallon bucket or plastic tote works well for this purpose.
- Spray painting is not allowed while boats are in the water.

Hazardous Wastes

- Contact the county to locate an off-site disposal facility. Do not dispose of any liquid paint, solvents or other hazardous wastes in the marina trash receptacles or any solid waste container. Completely dry all paint cans before placing in the trash.
- All hazardous waste must be disposed of properly. Do not dispose of the following in the marina trash receptacles:
 - Fuel, used oil, used oil filters, antifreeze or transmission fluid
 - Paints, solvents or varnish
 - Batteries
 - Wet shop rags

- Buy only the amount of materials you need. Use up remaining paint if possible. Take excess paints and chemicals home or dispose of them at the local hazardous waste facility located at Hawks Prairie. Do not discard these materials in the sewer or storm drains.
- Store usable chemicals, coatings and fuels securely on-board to prevent accidental overboard discharge. Do not store any hazardous or flammable materials on the dock, in lockers or elsewhere in the marina.

Solid Waste Disposal

- Securely store all garbage for shore-side disposal. "If it goes aboard, it comes ashore."
- Dispose of all garbage in the marina trash receptacles.
- Collect all pet waste in plastic bags and dispose of in the marina trash receptacles.
- Let empty paint cans dry out completely before disposing
- Recycle aluminum, cardboard, glass, plastic drink bottles and newspapers.
- Whenever possible select non-disposable containers for food and other items to minimize waste and chance of losing overboard.

Storm Water and Runoff

- No pressure washing of any kind is permitted in upland areas.
- No boat or vehicle washing is allowed in marina parking areas.
- No dumping of any material into the storm drains.