
BEST MANAGEMENT PRACTICES

RECREATIONAL AND COMMERCIAL USERS

It shall be the recreational and commercial boat owner's responsibility to adhere to the following Best Management Practices at all times while working in the boat yard, or on any Port of Olympia dock or facility.

HAUL OUT AND LAUNCHING PREPARATIONS

- All bilge pumps, automatic bilge switches, marine sanitation devices, etc. must be turned off prior to hauling of vessel.
- All bilge, engine cooling, cockpit, galley and shower drains, marine sanitation devices, and thru-hull fittings must be closed prior to hauling of vessel.
- No discharging of bilges, galley drains, showers, cockpits or marine sanitation devices will be allowed while the vessel is in the boat yard.
- Bilges must be free of fuel, waste oil or contaminated waste products.
- All external structures that may inhibit hauling must be stowed to prevent snagging of straps during haul out.
- All engines MUST be turned off prior to hauling and until the vessel is clear of travellift straps.

IN WATER VESSEL MAINTENANCE & REPAIR

- All modifications must be approved by Port staff including; coating, or painting of superstructure surfaces (decks, housing, masts, and other topside areas) and must be limited to 25% of vessel surfaces.
- No cleaning, repairing, or coating of any part of vessels *hull* permitted in water.
- Drop cloth, tarpaulins, and/or other collective devices must be used to contain all solids or liquids used to prevent release into water.
- All clean-up of collected materials must be done daily.
- Only biodegradable and EPA approved soaps, cleaners and other chemicals may be used on vessels while in the boat yard, or tied to any Port of Olympia dock.

UPLAND VESSEL MAINTENANCE & REPAIR

Vessel Preparation, Washing & Materials

- No bottom washing, steam cleaning, hand scrubbing and rinsing with low pressure from a hose, sandblasting or wet sanding will be allowed to be performed by the owner. Only Port employees or approved tenants and concessionaires may perform these activities.
- Washing of the topsides of vessels shall be confined to the wash down pad area of the boat yard.
- No external sanding or grinding may be performed unless vessels are completely enclosed with tarps and ground covers, or EPA approved vacuum filtration systems are used. These must be approved by the boat yard manager prior to beginning work.
- All work areas are to be cleaned daily. Ground cover is to be swept, vacuumed and cleaned daily, or as directed by the Port.

Painting & Application of Chemicals

- No spray painting or spray application of chemicals will be allowed by the boat owner. Only approved tenants and concessionaires will be allowed to perform these tasks.
- Only EPA approved bottom paints, topside paints, varnishes, epoxy products, fiberglass and other chemicals may be used. Application must be consistent with all manufacturers' guidelines.
- All paints, thinners, chemicals, resin, etc. must be kept in their original containers with product labels in place.
- No tributyltin antifouling paints may be applied by boat owners.
- All paints, epoxy, fiberglass and other chemicals must be mixed and applied over approved drip pans, drop cloths or other containment devices.
- All paints, thinners, solvents, chemicals, and other hazardous materials must be stored in approved containers and in accordance with all applicable rules and regulations.
- All unused paints, thinners, solvents, and other hazardous materials for disposal must be properly disposed of in the recycle center located within the boat yard. The disposal of all anti-foul bottom paints shall be in accordance with the State's Dangerous Waste Regulations.
- No mixing of paints, solvents or other chemicals are allowed on the docks or in small boats.
- All paint and chemical spills must be reported to the office immediately.

Engine & Bilge

- All engine removal and replacements by mechanical means (crane, forklift, etc.) must be performed by approved tenants and concessionaires, or Port employees.
- All waste oil, diesel, used oil filters and other petroleum products for disposal must be properly disposed of in the recycle center located in the boat yard.
- All engine repair work performed outside the vessel must be approved prior to haul and must be performed over an approved containment device.
- No tanks, barrels or containers over five gallons are allowed in the boat yard.

Sewage

- No discharge of untreated sewage will be allowed anywhere within the boat yard or East Bay basin.
- Any disposal of sewage in holding tanks by boat owners must be performed prior to haul out at the approved pump out station located on "A" Dock. Only licensed and approved sewage waste handlers may handle sewage in the boat yard.
- All marine sanitation device thru-hull fittings must be closed prior to hauling of vessel.

OTHER

- All welding, brazing, soldering or other hot work must be approved by the boatyard manager to be allowed to be performed by the boat owner. Otherwise only approved tenants and concessionaires will be allowed to perform these tasks.
- Only Port employees or approved tenants and concessionaires may perform tasks requiring the use of specialized equipment.
- All contractors working on vessels must be approved by the Port and be registered to work in the yard.
- No dumping of materials of any kind in the closed loop wash-down system unless instructed by Port staff.
- Should boat owner fail to adequately adhere to the Port of Olympia's Best Management Practices, as set forth in the Rules and Regulations, Port staff will perform the necessary clean up and disposal. A charge of \$60.00 per hour will be added and collected prior to launching the vessel for these services. In addition, the boat owner will be responsible for any hazardous waste disposal fees incurred.
- Boat owner assumes full responsibility and obligation to pay any fines or other charges levied against him/her or the Port of Olympia by any government agency due to owner or owners' agents' failure to comply with all applicable laws.

Signature: _____

Date: _____